

30th Annual Baldwin County Strawberry Festival
Saturday, April 8, 2017 (9 am-5 pm) & Sunday, April 9, 2017 (9 am-5 pm)

Application for Participation

Application for: ☐ Arts & Crafts ☐ Crafted Food ☐ Non-Crafted Food ☐ Commercial

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: () _____ Cell Phone: () _____

Email: _____ Website: _____

☐ Previous Vendor? When (Year)? _____ Preferred Booth Spaces # _____ & _____

☐ RV? Length _____

Booth/Product description: _____

Do you require any special needs? (Wheelchair accessibility, etc...)
If so, call the festival telephone number 251.550.2003.

All Arts & Crafts Vendors products should be original and created by the vendor.
 Limited Commercial Vendors(Less than 10%) are accepted (i.e. area rugs, Pampered Chef, fountains, etc...)

Booth Space Fees

*(Late Fee: \$50 after March 1, 2017 * Booth Fees are non-refundable after February 15, 2017)*

☐ Arts & Crafts: \$150 ea. (12 x 12) # Of Regular booths: _____

☐ Arts & Crafts with electricity (110 V): \$200 ea. (Limited availability) # Of booths with Electricity: _____

Food Vendors - Must be confirmed in festival by March 1st and have Health Inspection completed.

☐ Crafted Food Vendors: \$250 (12 x 12) ea. - Must be self contained (Electricity subject to availability) ☐ 110 V Requested

☐ Non-Crafted Food Vendors: \$500 (10 x 20) ea. – Water and electricity included.

***Health Dept.:** \$50 (14 or more days prior to festival) \$75 (13 or less days prior to festival)

Health Class: Friday prior to event at 3:00 p.m. at festival site.

Make checks payable to (*Credit cards are not accepted*):

Baldwin County Strawberry Festival Committee

P.O. Box 552

Loxley, AL 36551

Festival Phone: 251.550.2003

www.baldwincountystrawberryfestival.org

Photos of booth, products and/or website must be included with your application and festival payment to be considered by the festival committee. Photos will not be returned. Digital photos may be submitted to info@baldwincountystrawberryfestival.org. First review date for vendors is November 1st, 2016.

The undersigned does hereby and forever discharge the Baldwin County Strawberry Festival, Town of Loxley, its agents, representatives and employees of and from all manner of actions, suits, damages, claims, and demands whatsoever in law and equity from any loss or damage while in the possession, supervision or auspices of the event, namely the Baldwin County Strawberry Festival.

 Signature of Applicant

 Date of Application

Festival use only:

Date Received: _____ Booth # _____ Notified: _____ Amount: _____

2017 GUIDELINES

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www.baldwincountystrawberryfestival.org

SET-UP TIMES AND LOCATION:

- Loxley Municipal Park - Highway 59, South of I-10 at 4198 Municipal Park Drive in Loxley, Alabama 36551
- Friday set-up is strongly encouraged. Registration must be completed between 9:00 am and 5:00 pm at the Information Booth. The alternative set-up time is Saturday, between 6:30 am and 8:00 am.
- “Take downs” begin at 5:00 pm Sunday & area must be free of litter including plastic tie straps before departing.
- Exhibitors are expected to remain throughout the duration of the festival.
- All Tents and exhibits must be setup behind marked line which is a minimum of 2 feet away from track.

ENTRY:

- An exhibitor is any individual, club, non-profit organization, church, or business.
- No resale of booth space by exhibitor is allowed.
- Booth space reverts to the Festival Committee for no-shows.
- Only one vehicle, RV, camper or cargo trailer will be allowed behind each site and space is limited (each space has its own size limitations). RV's and campers must be self-contained and no water or electrical hook-ups are provided. You must indicate on the application if you are requesting a booth that will allow RV parking and indicate the size of your RV or cargo trailer that you wish to leave behind your booth during the festival (Due to size constraints and limited availability). The Baldwin County Strawberry Festival reserves the right to require *any* vehicle to be moved during the festival if it is blocking access.
- A parking pass must be prominently displayed for a vehicle to enter the festival area.
- Vehicles must be parked at the site & may not be moved between 8am and 6pm on Saturday, and between 8am and 5pm on Sunday. **No vehicles may drive on the paved walking path.**

FEES:

- Arts & Crafts Booth are \$150 or \$200 with electricity (limited); Crafted Food Booths are \$250; Non-Crafted Food Booths are \$500; \$50 late fee for entries submitted after March 1, 2017.
- First application review date is November 1, 2016.
- Cancellations will be accepted prior to February 15, 2017; after that date, booth fees are non-refundable.
- For an application to be accepted it must be accompanied by payment, a description of your booth, and a picture (or website address that contains pictures of your products).
- Previous attendance does not guarantee an accepted application. Though the committee will attempt to accommodate requests, repeat booth locations cannot be assured even after an application has been approved.
- The Baldwin County Strawberry Festival reserves the right to remove any vendor from festival for conduct deemed unacceptable and /or detrimental to the mission and reputation of the Baldwin County Strawberry Festival.

FOOD VENDORS:

- All accepted food vendors must contact the Health Dept. for a permit (251) 947-3618. The Health Dept. will have a list of approved vendors 6 weeks prior to the festival. (See application notes for permit fee structure and mandatory class time). **Health Department food permits must be displayed.**
- Crafted Food Vendors must be self contained.
- Non-Crafted Food Vendors will have electric hook-ups and water available.
- **Food vendors may not sell: soft drinks, or water. The Baldwin County Strawberry Festival has exclusive rights with Coca-Cola. Tea and coffee may be sold.**

VENDOR BUSINESS LICENSE:

- It is the individual responsibility of each vendor to ensure their compliance with all State of Alabama, Baldwin County, and local business licensing requirements. A representative for the License Inspector of Baldwin County may be contacted to discuss requirements (251) 937-0260.
- **Tax packages must be picked up at the Information Booth during check-in Friday or Saturday morning.**

PROMOTION:

- The committee will advertise in advance through local, state, and regional tourism brochures, newspapers, radio, and television.
- In the event of inclement weather, the festival committee will keep you updated on plans for continuation or closure of the festival. No refunds are given for festival delays or closure due to inclement weather.