10/30/2023

35th Annual Baldwin County Strawberry Festival Saturday, April 13, 2024 (9 am-5 pm) & Sunday, April 14, 2024 (9 am-5 pm) www.baldwincountystrawberryfestival.org

Application for Participation

_	-		<i>that don't compete with Fe</i>	
Name:				
				-
City:	St	ate:Zip Code:		
Phone: ()		Email:		
Cell Phone: ()		Website:		
Previous Ven	dor? When (Year)?	Preferred Booth S	Spaces # &	_
Booth/Product descr	iption:			
	If so, call the	festival telephone num	chair accessibility, etc.) ber 251-550-2003. nal and created by the vendor.	
Limited C			, area rugs, Pampered Chef, fou	ntains, etc.)
(Late F	ee: \$50 after March 1, 20	Booth Space Fee 24 * Booth Fees are not	s n-refundable after February .	15, 2024)
Arts & Crafts: \$	175 ea. (12 x 12) # Of F	Regular booths:	-	
) # Of booths with Electricity	
			t and have Health Inspection	•
	l Vendors: \$600 (10 x 20) 🗆 I I O V Requested
	th Dept.: \$50 (14 or mor		\$75 (13 or less days prior to f	festival)
1.	e to (<i>Credit cards are not</i> rawberry Festival Com	1 /		
P.O. Box 552 Loxley, AL 36551	·	Fest	ival Phone: 251-550-2003 v.baldwincountystrawberryfe	estival.org
Photos of booth, products and/or website must be included with your application and festival payment to be considered by the festival committee. Photos will not be returned. Digital photos may be submitted to <u>baldwincostrawberryfestival@gmail.com</u> First review date for vendors is January 1, 2024.				
agents, representativ whatsoever in law an	res, and employees of and and equity from any loss of	from all manner of action r damage while in the po	nty Strawberry Festival, Tow ons, suits, damages, claims, a ossession, supervision, or aus rstand and will adhere to guid	nd demands pices of the event,
Signature of Applica	nnt	Date	of Application	
Festival use only:				
Date Receive	ed Boot	n# Notit	ied Amount	

2024 GUIDELINES

35th Annual Baldwin County Strawberry Festival

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SET-UP TIMES AND LOCATION:

- Loxley Municipal Park Highway 59, South of I-10 at 4198 Municipal Park Drive in Loxley, Alabama 36551
- Friday set-up is strongly encouraged. Registration must be completed between 9:00 am and 5:00 pm at the Information Booth. The alternative set-up time is Saturday, between 6:30 am and 8:00 am.
- "Take downs" begin at 5:00 pm Sunday & area must be free of litter including plastic tie straps before departing.
- Exhibitors are expected to remain throughout the duration of the festival.
- All Tents and exhibits must be setup behind marked line which is a minimum of 5 feet away from track.

ENTRY:

- An exhibitor is any individual, club, non-profit organization, church, or business.
- No resale of booth space by exhibitor is allowed.
- Booth space reverts to the Festival Committee for no-shows.
- Only <u>ONE</u> vehicle or cargo trailer limited to 12 feet will be allowed behind each site; the space is limited and not always available due to each space has its own size limitations. Due to size constraints and limited availability, RV's and campers will not be allowed behind vendor site and will be required to be parked in a designated area away from the vendor site, they must be self-contained, and no water or electrical hook-ups are provided. The RV/camper designated area is limited and filled as first come, first served, with no reservations accepted. The Baldwin County Strawberry Festival reserves the right to require *any* vehicle to be moved during the festival if it is blocking access or impeding operation of festival.
- A parking pass must be prominently displayed for a vehicle to enter the festival area.
- Vendor vehicles must be parked at the site & <u>may not be moved</u> between 8 am and 6 pm on Saturday, and between 8 am and 5 pm on Sunday for safety reasons. No vehicles may drive on the paved walking path.

FEES:

- Arts & Crafts Booth are \$175 or \$225 with electricity (limited); Crafted Food Booths are \$275; Non-Crafted Food Booths are \$600; \$50 late fee for entries submitted after March 1, 2024.
- First application review date is January 1, 2024.
- Cancellations will be accepted prior to February 15, 2024; after that date, booth fees are non-refundable.
- For an application to be accepted it must be accompanied by payment, a description of your booth, and a picture (or website address that contains pictures of your products).
- Previous attendance does not guarantee an accepted application. Though the committee will attempt to accommodate requests, repeat booth locations cannot be assured even after an application has been approved.
- The Baldwin County Strawberry Festival reserves the right to remove any vendor from festival for conduct deemed unacceptable and /or detrimental to the mission and reputation of the Baldwin County Strawberry Festival.

FOOD VENDORS:

- All accepted food vendors must contact the Health Dept. for a permit (251) 947-3618. The Health Dept. will have a list of approved vendors 6 weeks prior to the festival. (See application notes for permit fee structure and mandatory class time). Health Department food permits <u>must</u> be displayed.
- Crafted Food Venders must be self-contained.
- Non-Crafted Food Vendors will have electric hook-ups and water available.
- Food vendors <u>may not</u> sell or give away: soft drinks, or water. The Baldwin County Strawberry Festival has exclusive rights with Coca-Cola. Tea and coffee may be sold.

2024 GUIDELINES (Continued)

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VENDOR BUSINESS LICENSE:

- It is the individual responsibility of each vendor to ensure their compliance with all State of Alabama, Baldwin County, and local business licensing requirements. A representative for the License Inspector of Baldwin County may be contacted to discuss requirements (251) 937-0260.
- Tax packages must be picked up at the Information Booth during check-in Friday or Saturday morning.

PROMOTION:

- The committee will advertise in advance through local, state, and regional tourism brochures, newspapers, radio, social media, and television.
- In the event of inclement weather, the festival committee will keep you updated on plans for continuation or closure of the festival. No refunds are given for festival delays or closure due to inclement weather.

SAFETY:

- 6 Feet Social Distancing is recommended.
- Masks or Face Coverings are recommended.
- Side Panels or Dividers for tents or space are recommended.
- One Hand Sanitizing Station displayed and <u>required</u> per vendor.
- Call 911 If there is an immediate emergency.
- Police Officers and Paramedics will be on the property during festival hours.
- Security will be present after hours of the festival, yet it is the vendors responsibility to secure items from theft.
- Festival Committee will monitor inclement weather nevertheless vendor should monitor weather and ensure tents, tables, trailers, items, etc. are secure from any form inclement weather including but not limited to wind and rain.